**Agenda for Cassington Parish Council Meeting to be held at 7.30 pm on Thursday**

**5th October 2017, in the Village Hall.**

**1. Apologies.**

**2. Declarations of interest**

(Any pecuniary interests should be declared also a review of current declarations of interests circulated)

**3. Minutes of the previous meeting held on 7th September 2017.**

**4. Matters arising:-**

**a**) Thames Valley Police Alerts –notification of incidents in Cassington.

**b)** Report from the Clerk on actions from the last meeting

**c)** Neighbourhood watch update /security cameras in the village/advice from Chris Lewis security.

**d)** Meeting with Robert Courts MP.

**e)** Dogs on the playing field advice from WODC /response from Blenheim Estates regarding dog exercise area.

**5. Correspondence.**

**a)** Request for a grant from West Oxon Citizens Advice Bureau.

**b)** Request for a grant from the Sports & Social Club for additional equipment on Elm Rd Playingfield required as part of grant submission to WODC Community Fund.

**c)**

**6. Reports from County and District & Parish Councillors.**

**7. Questions from the Public.**

**8. Ditches, Drainage and Flooding.**

**9. Maintenance/ Grants.**

**a)** Burial Ground request from St Peter’s Church for assistance with ivy clearance.

**10. Traffic**.

**a)** Report on meeting with meet the Area Steward from OCC Highways.

**b)**  Purchase of Wheelie bin 30mph stickers.

**11. Play Area/ Playing Field:**

**12. Finance.**

**a) Payments to be approved**:

|  |  |
| --- | --- |
| WODC grass cutting invoices for village green and Play area inspection | £ 64.63 x2 |
| BDO external audit fee | £240 |
| Clerk Salary and expenses | £632.56 |
| HMRC payment | £ 130 |
| Unity Bank deposit | £500 |
| Advert Woodstock and Bladon News | £24 |

**b) To approve external audit report from BDO on the 2016/17 Accounts.**

**c) Burial income:** £897 fees collected for J Evans, D Newport, K Locke, F Howlett, D Hart, I Willoughby and R Langston.

**d) To agree opening a new bank account with UNITY BANK and depositing £500.**

**13. Planning Applications**

**a)** **Confirmation of a decision:** APPLICATION NO: 17/02706/HHD PROPOSAL: Alterations and erection of single storey extension. Mill Lane House Cassington.

**b)** Date for mid-month planning meeting.

**14.** To agree the date of the next meeting on 2nd November 2017.

**15.** To agree the recruitment process for the Parish Clerk vacancy**.**

David Casey

Clerk to the Parish Council.