**Minutes of a Meeting held in the village hall at 7.30 pm on**

**Thursday 2nd February 2017.**

Present: Cllr H Thomas (Chair), Cllr A Thomas, Cllr J Perrin, Cllr C Mathew (OCC) two members of the public and the Clerk David Casey.

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| **16/17** | **APOLOGIES**  Cllr C Mitchell, Cllr B King, Cllr P Kelland, Cllr Ed James and Cllr P Emery (WODC). | | |  |
| **17/17** | **DECLARATIONS OF INTEREST**  The Chairman explained that any pecuniary or personal or non pecuniary interest in an item should be declared. | | |  |
| **18/17** | **MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL**  The minutes of the meeting held on Thursday 5th January were approved. | | |  |
| **19/17** | | **MATTERS ARISING**  **a**) Thames Valley Police:- The website reported on Cassington’s Community Speedwatch programme and the training of volunteers. Other villages are encouraged to take up the programme. There is a warning about thefts from vehicles and outbuildings. Residents are asked to review their security.  **b)** Report from the Clerk on actions from the last meeting.  **i)** Cllr J Perrin has contacted the Sports and Social Club asking them to cut back hedges at at the playing field and is awaiting a response. Cllr Perrin has thanked the resident who cut back the overhanging shrubbery on Yarnton Road.  **ii)**. Clerk has written the council’s response to the county council’s A40 consultation.  **iii)** Cllr A Thomas has responded to resident Jane Bishop about the white lining at the end of Bell Lane.  **iv)** Parish Tour with Robert Courts MP: A researcher from Mr Courts office has written asking about the publication of articles in CAWN which has been referred to the editor for action. The Parish Tour was mentioned and Kevin Burroughs suggested the MP be invited to a council meeting. This was agreed and for the Clerk to arrange with his Mr Courts secretary.  **v)** Cllr A Thomas has inspected the baby swing in the play area and some deteriation in the rubber seat was detected. WODC inspector to be asked to monitor.  **c)** Street vendors on The Green. WODC has rejected the Clerk’s request for The Green to be designated a control area and will not undertake a review of their Street Trading policy until 2020. It was agreed the Clerk write back and express the council’s disappointment and request they include The Green in the next review.  **d)** To review the content of the web site**.** A copy of the text had been circulated and only a few minor comments were made. Bring forward to the next meeting to allow absent councillors to comment. | |  |
| **20/17** | | **CORRESPONDENCE:**  **a)** West Oxon Garden Village - request from WODC to help with naming village. This was discussed but no suggestions were put forward.  **b)** Request from Hart family for burial of ashes on the parish council burial ground. This was discussed and it was **Resolved** to agree with the request given the families long association with the village.  **c)** Consultation from WODC on revised charging schedule for Community Infrastructure Levy. This was discussed and it was thought the charges were low if infrastructure were to be improved following residential development. It was agreed not make a comment as this would probably have no impact on the proposed charges. | |  |
| **21//17** | | **REPORTS FROM COUNTY, DISTRICT & PARISH COUNCILLORS:**  Cllr H Thomas said an email was received from a resident seeking support for a housing application. Given that this matter was not an appropriate matter for the parish council to follow up Cllr Thomas has written personally to WODC on behalf of the resident.  Cllr C Mathew reported he had circulated his statement on the A40 consultation. Developers Gladman’s have submitted a report saying that the Barnard Gate area would be a better site for the Green Village. The Minerals Local pan document is now out for consultation. The county council has published unitary proposals for single tier authority for the whole county operating with area boards. Public meetings are being held to present this proposal. |  | |
| **22/17** | | **QUESTIONS FROM THE PUBLIC:**  A member of the public asked if the council were aware of development of Manor Farm by Blenheim Estates. Cllr H Thomas said there are rumours about this in the village but no application has been made. |  | |
| **23/17** | | **DITCHES DRAINAGE AND FLOODING:**  Recentflooding around Mill Lane. Cllr H Thomas reported on the recent drainage problems in Mill Lane which the county council engineers had cleared promptly to prevent ingress of water into properties. Further investigation and clearance of ditches was needed of the land rented by the Partridge family. Cllr H Thomas will continue to investigate. |  | |
| **24/17** | | **MAINTENANCE:**  To consider further estimates for Church Lane planting: Cllr Perrin reported that she had made contact with her neighbour Pierce Lewis who was preparing a quote and would submit this shortly. |  | |
| **25/17** | | **TRAFFIC:**  **a)** Worton Farm junction –Email from OCC Highways confirming agreement in principle to road improvement. An email was received from Highways indicating that the council were now happy to see an improvement to the junction. Information regarding a transport consultant recommended by the council was provided. Cllr H Thomas will arrange a meeting the Worton Farm Manager to discuss.  **b)** Report on the Witney - Oxford Transport Group meeting. WOT propose a public transport solution to the problems of the A40 corridor from Carterton, ideally a light rail based solution that will utilize disused tracks. The group wishes in involve parish council’s along the corridor to gather support.  **c)** Notice of Temporary Road Closure from 27/02/17 for 5 days – Bladon/ Cassington Road / Burleigh Road. This was noted and surface improvements welcomed.  **d)** Invitation to attend presentation of Speedwatch Radar device from TVPA. This will take place on the16th February. A member of the Speedwatch team will attend. |  | |
| **26/17** | | **PLAY AREA:**  Awards for all – to note the acceptance of end of grant report and proof of expenditure: An email has been received from The Lottery accepting the council’s end of grant submission for improvements to the play area. This was noted. |  | |
| **27/17** | | **FINANCE**   1. **Payments:**   It was **Resolved** to make the following payments after considering the budget.    Clerk salary & expenses £638.82  HMRC Payment for the Clerk £128.98  Cassington Village Hall £48  **b) Income: Burial income** £111 HW Wood – interment of ashes 26/10/2016  £274 PD Stratford -burial. Memorial income P King £55.  **c)** To agree appointment of accountant Clive Wilkinson to assist in the preparation of accounts for Audit at an estimated cost of £500. It was **Resolved** to approve the appointment of Clive Wilkinson to assist with accounts. |  | |
| **28/17** | | **PLANNING APPLICATIONS:**  **a**) Notification of refusal of planning appeal APP/D3125/W/16/3158549 Jericho Farm Worton- relaxation of planning conditions for change of use to residential. This was noted.  **b) Mid Month Planning meeting:** This was agreed for Wednesday 22nd February at 8pm in the Red Lion. |  | |
| **29/17** | | **AOB:** Minerals Local Plan consultation will be discussed at the next meeting. |  | |
| **30/17** | | **Date of Next meeting:**  This was agreed for Thursday 9th March 2017 in the village hall |  | |