**Minutes of a Meeting held in Cassington on**

**Sunday 6th September 2020**

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| **35/20** | **ATTENDEES**  Cllr H Thomas, Cllr B King, Cllr J Perrin & Clerk Mrs T Cameron |  |
| **36/20** | **APOLOGIES**  Cllr D Butlin, Cllr C Metcalf, Cllr D Levy, Cllr C Rylett & Cllr C Mathew |  |
| **37/20** | **DECLARATIONS OF INTEREST**  The Parish Council has also made the public aware that the meeting is recorded for the clerk to type up the minutes at a later date at home. |  |
| **38/20** | **MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL**  The minutes of the meeting held on Thursday 16th July 2020 were approved |  |
| **39/20** | **MATTERS ARISING**  **a) Thames Valley Police Report – notifications of incidents in Cassington**  **b)** **Report from the Clerk on actions from the last meeting –**  **i) Neighbourhood Plan –** On hold – Tracey is going to put a notice in CAWN to see if there is anyone in the village that would like to help set a Neighbourhood Plan Committee. There has too be one member of the Parish Council on the committee. Tracey has suggested that we get someone in to talk about the Neighbourhood Plan and what it involves.  **ii) Traffic Calming –** Tracey to email James Wright at OCC to see if they can suggest anything or have any ideas on what we can do to stop people speeding through the village and also to stop people parking on the corner by the Chequers Pub.  **iii) Land Registry for Playing Field Boundary –** The map that was sent was not big enough for land registry to use so that they have refunded the money.  **iv) Play Area Equipment –** Report from WODC advised that the back boards were rotten and needed to be repaired. Cllr Butlin has repaired them. It was discussed that we should look at replacing all the play area equipment in one go and also have rubber matting put down instead of bark. Tracey is to look at play equipment from various companies and come up with an approximate estimate of how much it is all going to cost. Tracey has looked at various grants. Cllr King suggested that we could also look at getting new seating.  **v) Lease for Playing Field –** The Solicitor has put the lease to dictation and we should be receiving it soon. Once received two copies will be printed out for the Parish Council and the Sports and Social to sign, and it will also be emailed to all relevant parties.  **c) Previous Planning Application – No previous Planning Applications**  **APPLICATION NO:** 20/01734/OUT  **LOCATION:** Land North of A40 Section From Barnard Gate To Eynsham Roundabout  Eynsham  **APPLICANT:** Grosvenor Developments Ltd  **DECISION:** Under Consideration  We have received correspondence from WODC Planning with regards to Dove Cottage. They have advised that they are now seeking legal advice with regards to the enforcement notice that was issued. |  |
| **39/20** | **CORRESPONDENCE:**  We received an email from a resident with regards to the traffic in the village. Tracey has replied to advise that the Parish Council are aware of this and are looking into what can be done. |  |
| **40/20** | **REPORTS FROM COUNTY, DISTRICT & PARISH COUNCILLORS:**  **County Councillor – Charles Mathew –**  **District Councillors –**  **Parish Councillors –**  **a) Neighbourhood Watch –** Cllr Perrin has advised that they are just continuing to keep an eye on the vulnerable people in the village. |  |
| **41/20** | **CLIMATE CHANGE UPDATE**  No recent update |  |
| **42/20** | **QUESTIONS FROM THE PUBLIC:**  No questions were emailed to the Clerk |  |
| **43/20** | **DITCHES DRAINAGE AND FLOODING:**  Cllr King has advised that St Peters ditch is completely over grown. Tracey to email the Environment Agency to find out when they are due to visit the village |  |
| **44/20** | **MAINTENANCE/GRANTS:**  Please can people remember to things on fix my street on the WODC website. |  |
| **45/20** | **TRAFFIC:**  **Speedwatch** – They are planning to start this again due to the increase in speeding traffic through the village. |  |
| **46/20** | **PLAY AREA/PLAY FIELD:**  This has been discussed above |  |
| **47/20** | **FINANCE**  **August Payments to be approved:**   |  |  |  | | --- | --- | --- | | **Individual/Company** | **Reason** | **Amount** | | Tracey Cameron | Clerk Salary | £467.36 | | Woolford Plumbing | New Boiler for Village Hall | £1200 | | KP Tree Care | Burial Ground Hedge | £420 | | Cllr Thomas | Refund for helpers’ expenses | £60 | | HM Land Registry | Boundary Search | £7.00 |   **Payments to be approved:**   |  |  |  | | --- | --- | --- | | **Individual/Company** | **Reason** | **Amount** | | Tracey Cameron | Clerk Salary | £467.71 | | Adrian Tyler | Grass Cutting | £290.00 | | CAWN | Adobe | £238.00 |   **Income:**   |  |  | | --- | --- | | **Individual/Company** | **Amount** | | Refund from HM Land Registry | £7.00 | |  |
| **48/20** | **PLANNING APPLICATIONS:**  **APPLICATION NO:** W/20/00547/PTEN  **LOCATION:** Field South Of Cassington Oxfordshire  **Temporary Event Notice**  **DATE:** 19/09/2020 3pm – 20/09/2020 12am |  |
| **49/20** | **ANY OTHER BUSINESS**  **i)** Update on website – Cllr Metcalf has had problems reaching the company that are meant to be supplying the domain name. He is continuing to work on this. We are also awaiting an invoice from the company that are going to make the website for the council. The Council has agreed the £899 payment for the website.  **ii)** Precept – Tracey has asked the Council to think about how much they would like the precept to be increased by. It was discussed that there are things in the village that need looking at e.g. The play area, traffic calming in the village, The War Memorial. These should in part be paid for by the village. Tracey is to look at the budget and give the Council a breakdown of what we have spent and also what has to be paid over the next year.  **iii)** Trees – Tracey has been in contact with Tony Socket with regards to the 2 Rowan and 2 Cherry Trees for the village. He has advised that he will be down in November to plant them.  **iv)** Clerk pay rise – has been agreed by the Council.  **v)** Village Logo – Tracey has had a thought that the Village should have a crest/logo. She has looked into it and cannot find one. She is going to look at putting a notice in CAWN for someone to possibly to design one but also will see if she can find a local historian.  **vi)** Posts on piece of land next to Church Lane – Adrian will get the posts.  **vii)** Ongoing Parish Council Meeting – It was agreed that for the foreseeable future that the Council would conduct Parish Council Meetings via Zoom. |  |
| **50/20** | **Date of Next meeting:**  Mid Monthly Planning Meeting **– No Mid-Month Meeting**  Date of the next Parish Council Meeting Thursday 8th October 2020 via Zoom |  |